TOMPKINS CORTLAND COMMUNITY COLLEGE

2025–2026 Verification Worksheet
Dependent Student

Your 2025–2026 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification by the Federal Government. We are required to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at Tompkins Cortland will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, Tompkins Cortland will update your FAFSA information. You, and at least one parent, must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid office at Tompkins Cortland. We may ask for additional information after your initial documents are reviewed. Documents must be returned within 120 days of YOUR last date of attendance. If you choose to wait, some forms of Financial Aid may not be available. If you wish to receive Federal Financial Aid in a timely manner return these document AS SOON AS POSSIBLE! **We cannot continue processing your financial aid application until all requested information is received and completed.**

A. Dependent Student's Information

Student's Last Name (print)	First Name	M.I.	Student's TC3 ID
Student's TC3 Email Address			Student's Birthdate

B. Dependent Student's Family Information

Print the information requested below: **do not leave this section blank**.

People to list that are included in your parents' household: (Grandparents and legal guardians are not considered parents)

- Yourself, even if you don't live with your parents.
- Your parent(s)/stepparents: **If your parent listed on the FAFSA is remarried enter your stepparent. If your parents are unmarried but live together list both of them. If your biological parents are not married and do not live together only list the parent on the FAFSA.**
- Your parents' other children if (a) your parents will provide more than half their support between July 1, 2025 and June 30, 2026, or (b) the children are considered dependent for FAFSA purposes and
- Other people if they now live with your parents and your parents provide more than half of their support and your parents will continue to provide more than half of their support between July 1, 2025 and June 30, 2026.

Full Name	Age	Relationship

C. Dependent Student's Income Information to Be Verified (Check the box that applies):

☐ I have filed a 2023 tax return and am providing a copy of the return.

TAX RETURN NONFILERS—Complete this section if the **student will not file** and is **not required** to file a 2023 income tax return with the IRS. **By checking any of the boxes and signing below you are certifying you did not file a 2023 Federal Tax Return.**

☐ The student was not employed and had no income earned from work in 2023.

☐ The student was employed in 2023 and has listed below the names of all the student's employers, the amount earned from each employer in 2023. Attach copies of all 2023 IRS W-2 forms issued to the student by employers. **List every employer even if they did not issue an IRS W-2 form.**

Employer's Name	2022 Amount Earned
Suzy's Auto Body Shop (example)	*$2,000.00* (example)

D. Parent's Income Information to Be Verified—

Note: If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.

Check the box that applies:

☐ I/we have filed a tax return and my (our) 2022 Federal tax transcript or signed copy of 2023 Federal tax return is attached.

TAX RETURN NONFILERS— Complete this section if the student's parent(s) **will not file** and **is not required** to file a 2023 income tax return with the IRS. **By checking any of the boxes and signing below you are certifying you did not file a 2023 Federal Tax Return.**

☐ Parent 1 was not employed and had no income earned from work in 2023.

☐ Parent 2 was not employed and had no income earned from work in 2023.

☐ The parent(s) was employed in 2023 and has listed below the names of all the parent's employers, the amount earned from each employer in 2023. Attach copies of all 2023 IRS W-2 forms issued to the parent(s) by employer(s). **List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and TC3 ID Number at the top.**

Employer's Name	2022 Amount Earned
Suzy's Auto Body Shop (example)	*$2,000.00* (example)

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Certification and Signatures

Each person signing this worksheet certifies that all if the information reported on it is complete and correct. The student and one parent must sign and date. ***All uploaded documents must be hand-signed by the student and parent (if required). Forms and documents submitted with digital signatures will not be accepted. *

Student's Signature _____ Date _____

Parent's Signature _____ Date _____

Return this worksheet with documentation to:

Tompkins Cortland Community College Financial Aid Office
P.O. Box 139, 170 North Street| Dryden, New York 13053-0139
Phone: 607.844.6580 | Toll Free: 888.567.8211 | Email: aid@tompkinscortland.edu | Fax: 607.844.6538